

# AGENDA

## CABINET MEETING

Date: Wednesday, 2 March 2016

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Bowles (Chairman), Mike Cosgrove, Duncan Dewar-Whalley, Gerry Lewin (Vice-Chairman), Ken Pugh, David Simmons, Mike Whiting, Ted Wilcox and John Wright

Quorum = 3

### RECORDING NOTICE

Please note: this meeting may be recorded.

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the Chamber and speaking at Committee you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

---

1. Emergency Evacuation Procedure

Pages

The Chairman will advise the meeting of the evacuation procedures to follow in the event of an emergency.

2. Apologies for Absence

3. Minutes

To approve the Minutes of the Meeting held on 3 February 2016 (Minute Nos. 468 - 480) as a correct record.

#### 4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

#### Part B Reports for Decision by Cabinet

5.	Tender award approval for Newington Wall replacement	1 - 4
6.	Grant of 25-year lease for hut at Minster Leas	5 - 10
7.	Outgoing post distribution - award of contract	11 - 16
8.	Adoption of the Kent Environment Strategy	17 - 70
9.	Strategic Business Planning 2016/17: Corporate Plan Action Plan and Corporate Performance Targets	71 - 82
10.	Financial Management Report - April - December 2015	83 - 102
11.	Dolphin Barge Museum - Option agreement for land transfer to Swale Borough Council from Essential Land and a proposed new lease to the Dolphin Barge Museum	103 - 108
12.	Beach Huts in Leysdown	109 - 116
13.	Outside Body nominations made by Cabinet	

In accordance with Part 3.6.2 of the Constitution (Appointments to outside bodies made by Cabinet) it is proposed that Councillor Ken Pugh be

appointed to The Swale District Advisory Board (number 35) replacing Councillor Mike Whiting.

In addition the Leader will be appointed to the 'Executive Body of the Kent Downs and Marshes LEADER' in the role of 'advisory and decision-making'.

14. Minutes of the Swale Rural Forum Meeting - 23 February 2016
15. Minutes of the Local Development Framework Panel - 25 February 2016
16. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following item:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act:

3 – Information relating to the financial or business affairs of any individual including the authority holding that information.

17. Confidential appendix for item 6 - Grant of 25 year lease for hut at Minster Leas 117 - 118

### **Issued on Monday, 22 February 2016**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Cabinet, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Corporate Services Director, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**